

AAAE in Partnership with the Southwest Chapter AAEE is Proud to Present the
**ACCREDITATION FINAL INTERVIEW
VIRTUAL WORKSHOP**

OCTOBER 1-2, 2020



REGISTRATION FORM

Check here if updated contact information has been provided.

MEETING # 200922

Nickname for Badge _____ Email Address _____

Mr./Mrs./ Ms. _____ First Name _____ Last Name _____

Title _____

Airport/Company _____

Address _____

City/State-Province/Postal Code/Country _____

Primary Number _____ Cell Phone _____

Registration Fees (in U.S. funds drawn on a U.S. bank)

(Includes one continental breakfast, one lunch, all refreshment breaks, and all handouts)

	On/before 8/24/20	After 8/24/20
<input type="radio"/> All Attendees	\$325	\$425

Payment Method (in U.S. funds drawn on a U.S. bank)

- Enclosed is my check payable to AAEE
- Purchase Order # _____
- Upon receipt of this form, please charge my
(check one): AMEX MasterCard Visa

Cardholder Name: _____

Account #: _____

Exp. Date: _____

Signature: _____

Photocopies of this form will be accepted. AAEE accepts registration regardless of race, religion, sexual orientation, sex, physical disability and national or ethnic origin. This includes but is not limited to admissions, employment and educational services.



If you require any special assistance to participate or have special dietary requirements, email aaameetings@aaae.org.

Cancellation Policy: Registrations and cancellations must be submitted in writing. Cancellation requests received on or before **September 11, 2020**, are subject to a \$125 processing fee and will be processed after the meeting takes place. There will be no refunds after this date. Substitutions will be accepted without penalties and no-shows will be billed. For all inquiries regarding cancellations and refunds, please contact the AAEE Meetings Department at +1.703.824.0504 or email aaameetings@aaae.org. By submitting a completed registration form, you acknowledge that you have read and understand the cancellation policy.

NOTE: AAEE reserves the right to cancel this program if the number of registrants is insufficient. In this event, we will notify all registrants and refund the registration fee in full. However, any costs incurred by the registrant, such as hotel cancellation or airline penalties, are the responsibility of the registrant. Confirmation letters will be emailed to attendees within two weeks of receipt of registration. If you have not received a confirmation letter via email two business days prior to the meeting, and you enrolled at least two weeks prior to the meeting, please contact the AAEE Meetings Department at +1 703.824.0504. Non-receipt of the confirmation letter before the meeting is not justification for seeking a refund.

By registering for this conference, you agree to the [AAEE Event Participant Terms and Conditions](#).

Return to: AAEE • The Barclay Building • 601 Madison Street • Alexandria, VA 22314 (USA)
or Fax to +1 703.797.9018 or Email aaameetings@aaae.org